Production meeting notes

Date: 15/04/15

Stage Manager: Holly Hutchinson

Lighting Designer: Holly Hutchinson

Sound Designer: Holly Hutchinson and Sam Thomas

In attendance:

Holly Hutchinson

Lauren Brook

Sam Thomas

Documentation taken:

Cue sheets

Set design:

We have decided as a group that the Hay bale bed is now going to cause to many problems for health and safety as many people may be allergic to it. We have also decided that we will change this for a normal mattress. The tin bath will also not be featuring in our show, as it is too expensive to purchase, and does not fit in with the theme of our show anymore.

Lighting design:

We have been discussing the use of different lighting effects, as Holly has decided that using backlight will help to differentiate between our stories and the other verbatim stories and we lines. We have run through the cue sheet for the lighting, and there are a few minor changes to be made, and we have decided to scrap intensity levels in our cue sheets, as we have been told that the intesity levels in the auditorium are much stronger in level, therefore a 20% intensity in one of the studios translates for roughly 4% in the auditorium.

Sound Design:

Sound cue sheets have been completed, we have decided as a company to change a few of the songs in our performance, to make them fit with the text more.

Props:

We have decided as a company to keep the set design to a minimum, taking away the desk and type writer from our performance. The props will only include Mic’s and Music stands, along with scripts and cue cards which will litter the stage throughout the show.

Multimedia:

We have decided as a company to have just one projection screen, in order to make our tech more sustainable for touring.